

Worksession Meeting
Steel Valley School District Board of Directors
Senior High School Library
June 24, 2019

The meeting was called to order by Mr. Bulger, President, at 7:37 p.m.

Roll call as follows:

Mr. Blick, Mr. Colasante, Mrs. Ligeros, Mr. Olson, Ms.
Youngblood, Mrs. Yuhas and Mr. Bulger

Absent: Mr. Rojtas and Mrs. Steele

Also attending: Mr. Wehrer, Mr. Fetzko, Mr. Colebank, Mrs. Borges, Mr. Keesecker
and Mr. Zenone

Items on the agenda were discussed. No action was taken.

Cafeteria Budget Presentation by Ms. Lisa Runco.

- Mr. Bulger recommended expanding lunch club to include more students.
- Mr. Rich Mader presented a Bluepoint Police Emergency Notification System.

1.0 Financial Management

No questions

Mr. Zenone commented on the auction held for the sale of land. The auction brought in \$4,500.00.

2.0 Operations

No questions

3.0 Co-Curricular Leadership

Mrs. Yuhas - we should look into creating a boys activity if we are establishing a girls' activity with the Fearlessly Girl. We would want to be in compliance with Title IX.

4.0 Special Assignments

No questions

6.0 Communications and Technology

Mr. Colebank fielded questions regarding the copier motion and stated DES was installing cameras within the district.

Jim Deutsch

- Inquired regarding Primetime Shots compensation.
- Inquired regarding what percentage of advanced students get the course they choose.

Adjournment

The meeting ended at 8:36 p.m.

An executive session was held to discuss legal/personnel items.

Expenditure Source	Description	Account #	Amount	Function	Operational Unit
US Foods	Food/Paper	50-3100.631.000.00.30	\$ 96,843	Food	30 - High School
US Foods	Food/Paper	50-3100.631.000.00.11	\$ 82,087	Food	11 - Park
US Foods	Food/Paper	50-3100.631.000.00.20	\$ 96,843	Food	20 - Middle School
US Foods	Food/Paper	50-3100.631.000.00.10	\$ 48,422	Food	10 - Barrett
USDA	Commodity Value	50-3100.633.000.00.30	\$ 67,486	Food	30 - High School
Schneiders	Milk	50-3100.632.000.00.30	\$ 18,229	Food	30 - High School
Schneiders	Milk	50-3100.632.000.00.20	\$ 18,229	Food	20 - Middle School
Schneiders	Milk	50-3100.632.000.00.11	\$ 16,309	Food	11 - Park
Schneiders	Milk	50-3100.632.000.00.10	\$ 13,256	Food	10 - Barrett
Nickles Bakery	Bread	50-3100.631.000.00.30	\$ 4,097	Food	30 - High School
Nickles Bakery	Bread	50-3100.631.000.00.20	\$ 4,096	Food	20 - Middle School
Nickles Bakery	Bread	50-3100.631.000.00.11	\$ 2,772	Food	11 - Park
Nickles Bakery	Bread	50-3100.631.000.00.10	\$ 2,048	Food	10 - Barrett
Paragon	Fruit/Vegetable	50-3100.631.000.00.30	\$ 2,000	Food	30 - High School
Hersheys	Ice Cream	50-3100.631.000.00.30	\$ 866	Food	30 - High School
Hersheys	Ice Cream	50-3100.631.000.00.20	\$ 865	Food	20 - Middle School
Hersheys	Ice Cream	50-3100.631.000.00.11	\$ 866	Food	11 - Park
Hersheys	Ice Cream	50-3100.631.000.00.10	\$ 865	Food	10 - Barrett
Imlers	Commodity Delivery	50-3100.590.000.00.00	\$ 3,300	Delivery	30 - High School
Depreciation	Depreciation	50-3100.740.000.00.00	\$ 13,500	Supplies	10, 11, 20, 30
Steel City Grease Trap	Cleaning	50-3100.430.000.00.30	\$ 2,100	Supplies	30 - High School
Koonse/Honeywell	Repairs	50-3100.430.000.00.30	\$ 2,000	Supplies	30 - High School
Koonse/Honeywell	Repairs	50-3100.430.000.00.20	\$ 1,000	Supplies	20 - Middle School
Koonse/Honeywell	Repairs	50-3100.430.000.00.11	\$ 1,500	Supplies	11 - Park
Koonse/Honeywell	Repairs	50-3100.430.000.00.10	\$ 1,500	Supplies	10 - Barrett
ACHD Permits	ACHD Cafeteria Permits	50-3100.810.000.00.00	\$ 600	Supplies	10, 11, 20, 30
US Foods/Hubert	Smallwares & Supplies	50-3100.750.000.00.00	\$ 3,500	Supplies	10, 11, 20, 30
PRFSD & SNApa	Dues	50-3100.810.000.00.00	\$ 350	Supplies	10, 11, 20, 30
Lisa Runco	Travel	50-3100.580.000.00.30	\$ 354	Supplies	30 - High School
Employees	Uniforms	50-3100.290.000.00.00	\$ 2,523	Supplies	10, 11, 20, 30
Employees	Training	50-3100.324.000.00.00	\$ 1,500	Supplies	10, 11, 20, 30
Software	Point of Sale	50-3100.618.000.00.00	\$ 2,070	Supplies	10, 11, 20, 30
Steel Valley SD	Payroll	50-3100.170.000.00.30	\$ 128,158	Payroll	30 - High School
Steel Valley SD	Payroll	50-3100.170.000.00.20	\$ 41,308	Payroll	20 - Middle School
Steel Valley SD	Payroll	50-3100.170.000.00.11	\$ 46,871	Payroll	11 - Park
Steel Valley SD	Payroll	50-3100.170.000.00.10	\$ 43,441	Payroll	10 - Barrett
Steel Valley SD	Payroll - Subs	50-3100.170.000.00.00	\$ 25,160	Payroll	10, 11, 20, 30
Steel Valley SD	Payroll -Director	50-3100.110.000.00.00	\$ 47,000	Payroll	10, 11, 20, 30
Steel Valley SD	Payroll - Health	50-3100.211.000.00.30	\$ 71,394	Payroll	30 - High School
Steel Valley SD	Payroll - Health	50-3100.211.000.00.20	\$ 20,633	Payroll	20 - Middle School
Steel Valley SD	Payroll - Health	50-3100.211.000.00.11	\$ 20,624	Payroll	11 - Park
Steel Valley SD	Payroll - Health	50-3100.211.000.00.10	\$ 7,302	Payroll	10 - Barrett
Steel Valley SD	Payroll - Dental	50-3100.212.000.00.30	\$ 3,762	Payroll	30 - High School
Steel Valley SD	Payroll - Dental	50-3100.212.000.00.20	\$ 1,075	Payroll	20 - Middle School
Steel Valley SD	Payroll - Dental	50-3100.212.000.00.11	\$ 1,075	Payroll	11 - Park

Steel Valley SD	Payroll - Dental	50-3100.212.000.00.10	\$ 327	Payroll	10 - Barrett
Steel Valley SD	Payroll - Vision	50-3100.215.000.00.30	\$ 456	Payroll	30 - High School
Steel Valley SD	Payroll - Vision	50-3100.215.000.00.20	\$ 130	Payroll	20- Middle School
Steel Valley SD	Payroll - Vision	50-3100.215.000.00.11	\$ 130	Payroll	11 - Park
Steel Valley SD	Payroll - Vision	50-3100.215.000.00.10	\$ 55	Payroll	10 - Barrett
Steel Valley SD	Payroll - PSERS	50-3100.230.000.00.30	\$ 68,649	Payroll	30 - High School
Steel Valley SD	Payroll - PSERS	50-3100.230.000.00.20	\$ 14,156	Payroll	20- Middle School
Steel Valley SD	Payroll - PSERS	50-3100.230.000.00.11	\$ 16,063	Payroll	11 - Park
Steel Valley SD	Payroll - PSERS	50-3100.230.000.00.10	\$ 14,887	Payroll	10 - Barrett
Steel Valley SD	Payroll - SSI	50-3100.220.000.00.30	\$ 15,324	Payroll	30 - High School
Steel Valley SD	Payroll - SSI	50-3100.220.000.00.20	\$ 3,160	Payroll	20- Middle School
Steel Valley SD	Payroll - SSI	50-3100.220.000.00.11	\$ 3,586	Payroll	11 - Park
Steel Valley SD	Payroll - SSI	50-3100.220.000.00.10	\$ 3,323	Payroll	10 - Barrett
Steel Valley SD	Payroll - WC	50-3100.260.000.00.30	\$ 892	Payroll	30 - High School
Steel Valley SD	Payroll - WC	50-3100.260.000.00.20	\$ 184	Payroll	20- Middle School
Steel Valley SD	Payroll - WC	50-3100.260.000.00.11	\$ 199	Payroll	11 - Park
Steel Valley SD	Payroll - WC	50-3100.260.000.00.10	\$ 194	Payroll	10 - Barrett
	Total Expenditures		\$ 1,111,493		

Revenue Source	Description	Account #	Amount	Operational Unit
State	Breakfast	50-7600.000.000.00.98	\$ 9,586	10, 11, 20, 30
State	Lunch	50-7600.000.00.00.97	\$ 26,595	10, 11, 20, 30
Federal	Breakfast	50-8531.000.000.00.99	\$ 198,621	10, 11, 20, 30
Federal	Lunch	50-8531.000.000.00.98	\$ 617,774	10, 11, 20, 30
USDA	Commodity Value	50-8533.000.000.00.00	\$ 67,487	10, 11, 20, 30
Special Functions	Catering	50-6630.000.000.00.30	\$ 10,000	30 - High School
Interest	Bank Account	50-6511.000.000.00.00	\$ 1,000	10, 11, 20, 30
Adult Sales	A la Carte - Adult	50-6620.000.000.00.30	\$ 5,293	30 - High School
Adult Sales	A la Carte - Adult	50-6620.000.000.00.20	\$ 2,647	20- Middle School
Adult Sales	A la Carte - Adult	50-6620.000.000.00.11	\$ 2,117	11 - Park
Adult Sales	A la Carte - Adult	50-6620.000.000.00.10	\$ 529	10 - Barrett
Student Sales	A la Carte - Student	50-6621.000.000.00.30	\$ 33,289	30 - High School
Student Sales	A la Carte - Student	50-6621.000.000.00.20	\$ 16,644	20- Middle School
Student Sales	A la Carte - Student	50-6621.000.000.00.11	\$ 6,658	11 - Park
Student Sales	A la Carte - Student	50-6621.000.000.00.10	\$ 9,987	10 - Barrett
PSERS	50% Return	50-7820.000.000.00.00	\$ 56,878	30 - High School
SSI	50% Return	50-7810.000.000.00.00	\$ 12,697	20- Middle School
	Total Revenue		\$ 1,077,801	

NSLP Projected Operating Costs

State Reimbursements

(Include SSO Reimbursements, if applicable)

BREAKFASTS:		MEALS		RATES	
Paid	#	6,016	X	\$ 0.100	= \$ 601.60
Free	#		X	\$ -	= \$ -
Free, Severe need	#	89,843	X	\$ 0.100	= \$ 8,984.30
Reduced	#		X	\$ -	= \$ -
Reduced, Severe Need	#	-	X	\$ -	= \$ -
Subtotal Breakfasts		#			\$ 9,585.90
LUNCHES:					
Paid	#	12,286	X	\$ 0.100	= \$ 1,228.60
Free	#	177,676	X	\$ 0.100	= \$ 17,767.60
Reduced	#	-	X	\$ -	= \$ -
Breakfast Incentive <=20%	#		X	\$ -	= \$ -
Breakfast Incentive >20%	#	189,962	X	\$ 0.040	= \$ 7,598.48
Subtotal Lunches		#			\$ 26,594.68
Total State Reimbursement		#			\$ 36,180.58

SUMMARY:

Total "IN-SCHOOL" Revenue	\$	87,164.65
Total All Reimbursements	\$	852,575.45
Other Income (SSI & PSERS)	\$	69,574.00
Interest Income	\$	1,000.00
Total Revenue	\$	1,010,314.10

Commodity Usage @	\$	0.3504 Per Reimbursable Lunches:	192,600	\$	(67,487.04)
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	<u>TOTAL COST</u>	<u>COST/MEAL</u>
<u>EXPENSES:</u>		(Only if Fixed Price Contract)
Food Cost-Including Commodities* Enter the amounts of food and milk purchased and received. Include the Commodity Distribution Assessment Fee, Commodity Value and Bonus Commodity Value (Do not include rebates, discounts and credits)	\$ 476,179.00	\$ -
Commodity Delivery Charge* Enter the charge to have the commodities delivered	\$ 3,300.00	\$ -
Direct Labor and Benefits* Enter the gross amount paid for salaries and fringe benefits to foodservice workers	\$ 599,518.00	\$ -
Other Direct* Enter the cost for nonfood items such as paper goods, supplies, equipment repairs	\$ 32,497.00	\$ -
Other: Please List* (catering, pre-packaged meals sold to outside schools)	\$ -	\$ -
Sub-total Expenses/Total Cost Per Meal	\$ 1,111,494.00	\$ -
	\$ -	
		SUMMARY
	Total Revenue	\$ 1,010,314.10
	Total Expenses	\$ 1,044,006.96
School Nutrition Program-Profit or (Loss)		\$ (33,692.86)

Steel Valley SCHOOL DISTRICT Budget Summary 2018-19

<u>Food Cost</u>	
Food Cost	\$ 398,694
Commodities Value	\$ 67,486
Food Cost including Commodities	\$ 466,180
Commodity Delivery Charge	\$ 3,300
Total Commodity Delivery Charge	\$ 3,300
<u>Labor and Benefits</u>	
Direct Labor and Benefits	\$ 599,518
Total Labor and Benefits	\$ 599,518
<u>Other Direct Costs</u>	
Repairs/Maintenance	\$ 8,100
Permits & Dues	\$ 950
Software	\$ 2,070
Uniforms/Training	\$ 4,023
Travel	\$ 355
Replacements & Smallwares	\$ 3,500
Depreciation	\$ 12,000
Total Direct Costs	\$ 30,997
<u>School Revenue</u>	
State Reimbursements	\$ 36,181
Federal Reimbursements	\$ 816,395
A la Carte Sales (Student)	\$ 66,578
A la Carte Sales (Adult)	\$ 10,587
Special Events/Catering	\$ 10,000
SSI & PSERS	\$ -
Total Revenue	\$ 939,740
Total Costs:	\$ 1,099,995
Total Revenue:	\$ 939,740

NSLP Projected Operating Costs

Begin Date 07/01/19
 End Date 06/30/20
 Days of Service 180

School Food Authority Steel Valley

<u>Actual "In-School" Revenue</u>						
(Include Seamless Summer Option (SSO) Actual Revenue, if applicable)						
		<u>MEALS</u>		<u>RATES</u>		
BREAKFASTS:						
Elementary Paid	#	-	X	\$ -	= \$	-
Middle Paid	#	-	X	\$ -	= \$	-
Secondary Paid	#	-	X	\$ -	= \$	-
Reduced-Price	#	-	X	\$ -	= \$	-
Adult Paid	#		X	\$ 3.263	= \$	-
A la Carte Sales	#		X	\$ 3.263	= \$	-
Subtotal Breakfasts	#	-			\$	-
LUNCHES:						
Elementary Paid	#	-	X	\$ -	= \$	-
Middle Paid	#	-	X	\$ -	= \$	-
Secondary Paid	#	-	X	\$ -	= \$	-
Reduced-Price	#	-	X	\$ -	= \$	-
Adult	#	3,245	X	\$ 3.263	= \$	10,586.81
A la Carte Sales	#	20,407	X	\$ 3.263	= \$	66,577.84
Subtotal Lunches	#	23,652			\$	77,164.65
OTIHER:						
Vending Machine Sales/Concession					\$	-
Special Functions					\$	10,000.00
Subtotal Other					\$	10,000.00
Total "IN-SCHOOL" Revenue	#	23,652			\$	87,164.65
<u>Federal Reimbursement</u>						
To Be Completed By SFA (include SSO Reimbursements, if applicable)						
BREAKFASTS:						
Paid	#	6,016	X	\$ 0.310	= \$	1,864.96
Free	#		X	\$ -	= \$	-
Free, Severe Need	#	89,843	X	\$ 2.190	= \$	196,756.17
Reduced	#		X	\$ -	= \$	-
Reduced, Severe Need	#	-	X	\$ -	= \$	-
Subtotal Breakfasts	#	95,859			\$	198,621.13
HIGH RATE LUNCHES:						
Paid	#	12,286	X	\$ 0.330	= \$	4,054.38
Free	#	177,676	X	\$ 3.390	= \$	602,321.64
Reduced	#	-	X	\$ -	= \$	-
Subtotal High Rate Lunches	#	189,962			\$	606,376.02
SNACKS/SUPPLEMENTS:						
Paid	#		X	\$ -	= \$	-
Free	#		X	\$ -	= \$	-
Reduced	#		X	\$ -	= \$	-
Subtotal Snacks/Supplements	#	-			\$	-
<u>Performance Based Reimbursement (if certified)</u>						
Lunches	#	189,962	X	\$ 0.060	= \$	11,398
Subtotal Performance Based Reimbursement		189,962			\$	11,397.72
Total Federal Reimbursement	#	475,783			\$	816,394.87