



# Steel Valley School District

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**Job Title:** Assistant Superintendent of Curriculum Development & Special Programs

**Summary:**

The Board of School Directors in the Steel Valley School District is actively seeking a dynamic and innovative leader to fulfill the role of Assistant Superintendent of Curriculum Development & Special Programs. This position plays a pivotal role in providing leadership across various aspects of teaching and learning within the district, ensuring the delivery of high-quality education to students. The successful candidate will oversee curriculum development, instructional strategies, assessment methodologies and professional development initiatives. Additionally, responsibilities extend to managing Federal Programs, exploring grant opportunities, facilitating teacher induction programs, overseeing home school education initiatives and supervising evaluations of staff members. This position will also serve as the district's Right to Know Officer, ensuring compliance with relevant regulations.

**About Steel Valley School District:**

Steel Valley School District is located in the southwestern region of Pennsylvania, encompassing the boroughs of Munhall, Homestead and West Homestead. The district comprises of approximately 275 staff members who serve approximately 1,375 students enrolled across its four schools. These include one high school catering to grades 9-12, one middle school serving grades 5-8, two elementary schools accommodating grades K-4, with plans of a newly constructed elementary school that will combine both our neighborhood elementary schools under one roof and will encompass grades K-5.

**Key Responsibilities:**

- Provide leadership in curriculum development, instructional practices, assessment strategies and professional development initiatives across all schools and programs within the district.
- Coordinate and organize Federal Programs.
- Explore grant opportunities and ensure compliance with associated regulations.
- Oversee teacher induction programs to support the professional growth and development of new educators.
- Manage the home school education program, ensuring adherence to relevant guidelines and regulations.
- Supervise evaluations of staff members, including Building Principals, District Registrar/Truancy Officer and Technology Director.
- Serve as the district's Right to Know Officer, managing requests and ensuring compliance with applicable laws and policies.

**Qualifications:**

- Master's Degree in Education, Educational Leadership, or related field.
- Superintendent Letter of Eligibility.
- Extensive experience in educational leadership roles.
- Central administration experience preferred.
- Strong understanding of curriculum development, instructional practices and assessment methodologies.
- Knowledge of Federal Programs and grant management processes.
- Excellent communication, interpersonal and leadership skills.

- Ability to collaborate effectively with diverse stakeholders, including administrators, teachers, parents and community members.
- Commitment to fostering a culture of continuous improvement and equity in education.

Application Procedure:

Interested candidates should submit a cover letter, resume and contact information for three professional references to [hrsupport@steelvalleysd.org](mailto:hrsupport@steelvalleysd.org)

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*CLOSING DATE TO APPLY IS NOON ON APRIL 12, 2024*